

Regular Board Meeting Minutes – March 10, 2008 – 6:30 pm.

Present: Mayor James A. Watson, Aldermen – Kenny Hoffman, John Dennis, Dorothy Lanpher and Larry Roberts, Deputy City Clerk Tracy Little, City Superintendent Dennie Carothers, City Attorney Jim McConnell, Emergency Management Director Nelda Stine, Fire Chief Bill Hall and Police Chief John Quinley.

Guests: Staci McLelland, Joan Luck, E. Lyn Heying, Donald Sanford, Don Lathrom, Rob Harrington.

Mayor Watson called the meeting to order at 6:30 pm.

Alderman Hoffman moved to approve the minutes from the February 11, 2008 regular meeting. Alderwoman Dennis seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Alderman Roberts moved to approve the agenda. Alderwoman Lanpher seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Alderman Hoffman moved to pay the bills with the exception of item 21, MECO Engineering. Alderman Roberts seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

The treasurer's report was given as follows:

Balance Brought Forward:	\$725,305.76
Deposits:	\$138,934.93
Checks:	\$131,886.07
Ending Balance:	\$732,354.59

Mayor Watson inquired as to why merchant's license is listed on budget if the city does not sell merchant licenses. There was also a question as to why the Police Budget under Police Miscellaneous is at 356.67% expended, and Reimburse Sewer supplies under Other Income is at 434.34%. Cindy is to have an answer for them at the April meeting. Alderman Hoffman moved to accept the treasurer's report. Alderwoman Lanpher seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Don Lathrom asked the board's permission to trim trees on the north side of the city park. Lathrom stated he would trim the trees if city employees would pick up the limbs. Alderman Hoffman moved to allow Lathrom to trim the trees on the north side of the park. Alderman Roberts seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Lyn Heying, MECO Engineering, was present to discuss the sidewalk project. Heying said that all contracts have been signed by Bill Sullivan Excavation. Change Order No. 1 needs to be approved by the Council; MoDOT needs to approve bid tabulation and change order; a pre-construction conference needs to be set; and an "in-kind" work letter needs to be provided by the city before work on the sidewalk can begin. Alderman Hoffman inquired why the price of the project had gone up so much. Heying said the price of materials have gone up in the past two years. Alderman Roberts made a motion for the mayor to sign the change

order. Alderwoman Lanpher seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Joan Luck was present to discuss the Bicycle Safety Program. Luck had spoken to Dee Kirby, sponsor for FCCLA at South Shelby High School, she said the students could help with the program. Police Chief John Quinley said he would get her pamphlets from the Missouri State Highway Patrol on bicycle safety. The board stated they would like to see the program set up before school lets out, but until MoDOT contacts us on how to set the program up, there is nothing else the board can do.

Regarding Charles Forman's request to put a culvert in and for gravel to be put on West Avenue and the west end of Apple Street, the board instructed Superintendent Carothers to talk to the county to see about how much it would cost to gravel the road. Superintendent Carothers was asked to get figures and report his finding at April's board meeting.

Bids for gravel, mowing of nuisance properties, and mowing of the City Cemetery were opened at 3:00 p.m. on March 10, 2008.

Bids were opened as follows:

- Mowing Cemetery

Shott's Mowing	\$175 per month
Rick Craigg	\$170.00 per month
Will & Wes Mefford	\$87.50 per mowing

- Mowing of Nuisance Properties

Silver Fox	\$30 per man hour
Shott's Mowing	\$25 per hour

▪ Gravel		O'Laughlin's
	3/8 " washed	17.24
	B6X-base rock	9.88
	1" State	10.98
	1" (Bethel)	11.58
	Fill Sand	15.15
	1/2" washed	17.24
	1/2" rock – Bethel	14.98
	3/8" Cold Mix by ton	42.50
	1/2" Cold Mix by ton	36.00

Alderman Roberts made a motion to award the mowing of the City Cemetery to Rick Craig. Alderman Hoffman seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Alderman Hoffman made a motion to award the nuisance properties mowing to Shott's Mowing. Alderman Roberts seconded the motion. Aldermen Hoffman and Roberts voted aye. Aldermen Lanpher and Dennis voted nay. Mayor Watson broke the tie awarding the bid to Shott's Mowing, making the vote 3 aye, 2 nay.

Alderman Hoffman made a motion to award the gravel bid to O'Laughlin's. Alderwoman Lanpher seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Alderman Hoffman stated that he had spoken with Bross Construction concerning the possibility of the use of part of the property at the Clarence Lake during the construction of the Highway 36 expansion. He is hoping they will have a proposal at the April meeting.

The Superintendent's report was reviewed next. Discussion was held regarding the street oiler. The current oiler is in need of significant maintenance. Superintendent Carothers has been watching the papers and the Internet for used street oilers. Sign posts have been ordered for the handicapped parking signs on Chestnut and Center Streets. The signs should be in place within the next month. Superintendent Carothers had also spoke to Bruce Weiberg about power poles from the First Street replacement and said we should be able to get some of the poles to use at the lake camping area. The board instructed Carothers to see where the new poles should be placed after the dirt has been removed at the lake.

Alderman Dennis moved to accept the Superintendent's report. Alderwoman Lanpher seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

The Police report was reviewed next. There was discussion concerning the police car needing maintenance. At this time, the door locks are not working properly. Alderwoman Lanpher stated that she believes the city needs to advertise that there is a \$100 reward for information leading to the arrest and conviction of anyone vandalizing or stealing city property.

Alderman Roberts moved to accept the police report. Alderman Hoffman seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

The City Clerk / Economic Development report was reviewed. Alderwoman Lanpher moved to accept the City Clerk / Economic Development report. Alderman Dennis seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Emergency Management Director Nelda Stine's report was reviewed next. Stine reported that she instructed her first IS 100 class, with 11 people attending. The next class, IS 700, will be held March 19th. Stine also stated that the city had made it through the first round in regards to the grant for new radios. A review board will meet on March 17th to determine who receives the radios. A statewide severe weather siren test will be held March 11, 2008. Mayor Watson stated that all storm shelters need to be open for this drill. Stine also reported that Clarence will be hosting a storm weather spotter class on April 8.

Alderman Hoffman moved to accept the Emergency Management Director report. Alderman Roberts seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Fire Chief Bill Hall's report was then reviewed. Fire Chief Hall reported that turnout gear was given to the Clarence Fire Department from the Madison Fire Department. Alderman Roberts suggested that a letter of thanks should be sent to Larry Jones of the Madison Fire Department. Alderman Hoffman moved to accept the Fire Chief report. Alderwoman Lanpher seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Alderman Hoffman moved to go into closed session pursuant to RSMo 610.021 subsection 3 – Hiring, Firing, Disciplining or Promoting of particular employees by a public governmental body at 8:35 p.m. Alderwoman Lanpher seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Closed session minutes recorded elsewhere.

The closed session ended at 9:15 pm. Alderwoman Lanpher moved to adjourn the meeting. Alderman Hoffman seconded the motion. Aldermen Hoffman, Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried

The meeting adjourned at 9:15 pm.

Respectfully submitted,

Tracy Little
Deputy City Clerk

Approved 4/14/08