

**Regular Board Meeting Minutes – May 14, 2007 – 7:00 pm.**

Present: Mayor James A. Watson, Aldermen – John Dennis, Dorothy Lanpher and Larry Roberts, City Clerk/Economic Development Director – Cindy Bowman, Superintendent of Utilities – Dennie Carothers and Police Chief John Quinley

Absent: Alderman Kenny Hoffman

Guests: Bill Hall, Staci McLeland, Margret Lathrom, Janice Wooten, John Hoffman – Shafer Kline & Warren, Robin Fitzgerald – Mark Twain Regional Council of Governments, Theresa Cross, Tina Collins, John Timmons and Lisa Schoonover.

Mayor Watson called the meeting to order at 7:00 pm.

Alderman Roberts moved to approve the minutes from the April 9, 2007 regular meeting. Alderman Lanpher seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Alderman Dennis moved to approve the agenda. Alderman Roberts seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Mayor Watson presented Theresa Cross with a certificate and gift in honor of her retirement after 33 years of employment.

Alderman Roberts moved to pay all bills. Alderman Lanpher seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

City Clerk Bowman gave the following treasurer's report:

Balance Brought Forward: \$829,096.10

Deposits: \$107,198.81

Checks: \$86,024.74

Ending Balance: \$850,270.17

Alderman Dennis moved to accept the treasurer's report. Alderman Roberts seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

During public comment, Janice Wooten addressed the Board concerning adjustment of her water. It was reiterated to Ms. Wooten that the leak was on her side of the meter and that no further adjust would be made.

Lisa Schoonover and Tina Collins inquired about repairs to the bathrooms at the lake. Alderman Roberts moved to rent port-a-potties for the July 4<sup>th</sup> celebration. Alderman Dennis seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

A meeting of the Parks & Recreation committee was set for May 17<sup>th</sup> to discuss repairs to the facilities at the lake.

Margret Lathrom requested authorization to hold a farmer's market / flea market in the City Park once a month. Alderman Lanpher moved to allow the Farmer's Market. The

motion died for lack of a second. It was decided that the Parks and Recreation committee should meet and draw up a list of rules for this.

John Hoffman, Shafer, Kline & Warren, and Robin Fitzgerald, Mark Twain Regional COG, were present to discuss the various options for proceeding with the sewer project. Alderman Roberts moved to proceed with Plan A to expand the scope of the sewer rehabilitation and apply again for a grant. Alderman Lanpher seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Alderman Lanpher moved to authorize City Clerk Bowman to solicit bids for trash service. Alderman Dennis seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Alderman Dennis moved to authorize the Mayor to open bids and the City Clerk to prepare an analysis of all bids received for the Board members to review prior to the Board meetings. Alderman Roberts seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

City Clerk Bowman presented an entity authorization to change the signatures on all checking accounts at the Clarence State Bank effective June 1, 2007. Authorized signatures would be Tracy Little, City Collector, Cindy Bowman, City Clerk and James A. Watson, Mayor. Alderman Roberts moved to approve the changes and require two signatures on all accounts. Alderman Lanpher seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Mayor Watson presented his recommendation to appoint Tracy Little as City Collector, Court Clerk, City Treasurer and Assistant City Clerk effective June 1, 2007. Mayor Watson also questioned why the Emergency Management Director was not included in the list of City officers at the April meeting. Alderman Dennis moved to accept the City officer changes as recommended. Alderman Roberts seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Alderman Roberts moved to appoint Shirley Kidwell to the Library Board. Alderman Lanpher seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Mayor Watson stated that the Shelby County Economic Development Interim Board would be reorganized into the Shelby County Economic Development Board at a meeting on June 13, 2007. A permanent board member needs to be appointed to represent the City of Clarence. It was decided that the Aldermen would inquire with various residents regarding interest in serving on this Board. A decision will be made at the June 11, 2007 City Board meeting.

Superintendent Carothers' report was then reviewed. Alderman Dennis moved to authorize the solicitation of bids for the repair of the valves at the lagoon. Alderman Lanpher seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Discussion was held regarding the streets surrounding Galamba Metals. Superintendent Carothers is to check into prices for the repairs of those streets and report back to the board.

Alderman Roberts moved to have the City of Shelbyville spray for mosquitoes. Alderman Dennis seconded. After discussion, Aldermen Roberts and Dennis withdrew their motion and second. Alderman Roberts then moved to have the City of Shelbyville spray three times for mosquitoes with a limit of \$400 per spraying. Alderman Dennis seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Superintendent Carothers asked the Water / Sewer Committee to meet with Troy LaLond, DNR, to discuss various issues with the lagoon. Superintendent Carothers is to set up a time for this meeting.

Superintendent Carothers had included a list of streets for chip and seal in his report. Alderman Roberts moved to approve the list with the exception of those streets that will be torn up during the sewer rehabilitation. Alderman Dennis seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Superintendent Carothers requested authorization to hire temporary part-time help to help with the mowing as needed. No action was taken on this request.

Police Chief Quinley's report was then reviewed. Chief Quinley stated that the dog clinic would be held on Tuesday, May 29, 2007 from 4:00 pm to 6:00 pm.

Alderman Lanpher inquired about tall grass and weeds in the ditches. Chief Quinley stated that due to the heavy rains he had been granting some leniency on this issue. Chief Quinley instructed Alderman Lanpher to advise him of the areas of concern and he would address them.

Alderman Lanpher moved to approve the Police Chief report. Alderman Roberts seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

City Clerk Bowman requested to purchase an upgrade to the accounting software. STI will no longer support the Dos version after January 1, 2008. Alderman Dennis moved to approve this request. Alderman Roberts seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Premium Ag had made three requests:

- a) Lengthening of the culvert across from City Hall
- b) Installation of a street light on the east pole closest to the railroad tracks
- c) Removal of a tree across from City Hall.

It was decided that the tree was Premium Ag's responsibility since the tree is outside the City's right-of-way. The request for the addition of the street light was declined. Alderman Roberts moved to install the extension of the culvert at the City's discretion time wise. Alderman Dennis seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

A meeting of the Finance Committee was set for June 5, 2007 at 6:00 pm to review budget requests.

Emergency Management Director Stine's written report was reviewed. Alderman Roberts moved to approve the report. Alderman Lanpher seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Alderman Dennis moved to accept the Fire Chief's report. Alderman Lanpher seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

City Clerk Bowman stated the Presiding Commissioner Eagan had requested that the City install a sign listing all tornado shelters. The commissioners estimated a cost of \$150 for the sign. Alderman Dennis moved to approve the request for the sign with a \$150 maximum cost. Alderman Roberts seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Mayor Watson stated that he would have to return from the NEO Conference on June 14<sup>th</sup> to attend the Hwy 36 Commissioners meeting in Shelbina that evening. This would mean additional mileage for the conference. Alderman Dennis moved to pay the additional mileage. Alderman Roberts seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

Alderman Roberts moved to go into closed session pursuant to RSMo 610.021 subsection 3 – Hiring, Firing, Disciplining or Promoting of particular employees by a public governmental body. Alderman Lanpher seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

**Closed session minutes recorded elsewhere.**

The closed session ended at 10:33 pm. Alderman Dennis moved to adjourn the meeting. Alderman Roberts seconded the motion. Aldermen Dennis, Roberts and Lanpher voted aye. No nay votes. Motion carried.

The meeting adjourned at 10:34 pm.

Respectfully submitted,

Cindy Bowman  
City Clerk

*Approved 06/11/07*