

**Regular Board Meeting Minutes – February 13, 2006 – 7:00 pm.**

Present: Mayor James A. Watson, Eastward Alderman – Russ Chittum, Westward Aldermen – L.C. Turner and Mike Weber, City Clerk/Economic Development Director – Cindy Bowman, Superintendent of Utilities – Butch Pantaleo, City Police Chief – John Quinley, City Attorney Jim McConnell

Absent: Eastward Alderman Roger Johnston

Guests: Staci McLelland, Brian Haeffener, John Timmons, Dennis Stith, Kenny Hoffman, Reese Blaine, Raynard Brown, Tom Ellyson, Kenneth Epperson, Marjorie Stevens, Pam Mettes, Scott Bach, Bill Hall and Nelda Stine

Mayor Watson called the meeting to order at 7:00 pm.

Alderman Turner moved to approve the regular board meeting minutes from January 9, 2006 meeting. Alderman Weber seconded the motion. Aldermen Turner, Weber and Chittum voted aye. No nay votes. Motion carried.

Alderman Turner moved to approve the agenda. Alderman Weber seconded the motion. Aldermen Turner, Weber and Chittum voted aye. No nay votes. Motion carried.

Alderman Turner moved to pay the city bills excluding the bill from D & B. Alderman Weber seconded the motion. Aldermen Chittum, Weber and Turner voted aye. No nay votes. Motion carried.

Alderman Turner moved to pay the D & B bill. Alderman Weber seconded the motion. Aldermen Weber and Turner voted aye. Alderman Chittum abstained. No nay votes. Motion carried.

City Clerk Bowman gave the following treasurer's report:

Balance Brought Forward: \$566,552.07

Deposits: \$192,467.82

Checks: \$123,207.15

Ending Balance: \$635,812.74

Alderman Chittum moved to accept the treasurer's report. Alderman Turner seconded the motion. Aldermen Turner, Chittum and Weber voted aye. No nay votes. Motion carried.

Raynard Brown, Galamba Metals Group, spoke to the Board regarding the upcoming purchase of Ellyson Auto Wrecking. Mr. Brown stated that plans are to install scales and employ five to seven people. Mr. Brown said that the fence would be painted as weather permits.

Pam Mettes requested to be able to tie into the sewer main north of the city limits on Hwy 151. She will be building north of her current house, due to the Hwy 36 expansion. After much discussion, Alderman Turner moved to table the request until the March meeting. Alderman Weber seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Next on the agenda were the MoDOT Municipal Agreement and the roadway annexation. Alderman Turner moved to annex portions of existing Hwy 36 as proposed. The motion died for a lack of a second. Brian Haeffener stated that a revised Municipal Agreement would be presented at the March meeting.

Dennis Stith, Shafer Kline & Warren, Inc., was present to discuss the contracts for the sewer project and sewer relocations. Alderman Chittum moved to approve the contract with Shafer Kline & Warren, Inc. for the sewer project preliminary agreement. Alderman Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Alderman Chittum moved to approve the contract with Shafer Kline & Warren, Inc. for the sewer relocations on the Hwy 36 expansion project. Alderman Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Dennis Stith presented two proposals for camera work on the sewer project. Municipal Pipe Tool Co. submitted a price of \$16,940 for 12,100 feet and \$26,270 for 19,900 feet of camera work. Ace Pipe Cleaning's price was \$19,445 for the 12,100 feet and \$32,155 for the 19,900 feet. Alderman Chittum moved to authorize Dennis Stith to proceed with Municipal Pipe Tool Co. for the 12,100 feet of camera work, provided acceptable letters of recommendation were received for Municipal, otherwise this would be revisited at the next meeting. Alderman Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Dennis Stith, Shafer, Kline & Warren, was present with the contract for engineering services for the sewer improvement project. Alderman Chittum stated that he wanted to see the contract tabled until the City Attorney had time to completely review the contract. The item was tabled until the February 13 meeting.

Alderman Chittum moved to select MECO Engineering Company as the architect/engineer for the Clarence Sidewalk Enhancement Project. Alderman Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Alderman Chittum moved to accept the proposal from Mark Twain Regional Council of Governments for the administration of the sewer project grant. No other proposals were received. Alderman Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Scott Bach, of Poepping, Stone, Bach & Associates, Inc., Dennis Stith, of Shafer Kline & Warren, Inc., and Kenneth Epperson, of Klingner & Associates, were present to discuss the statements of qualifications for the 1<sup>st</sup> Street Project. After much discussion, Alderman Turner moved to table the decision until the March meeting limiting the proposals to the three present at this meeting. Alderman Weber seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Mark Twain Regional Council of Governments submitted the only proposal for the administration of the 1<sup>st</sup> Street Project grant. Alderman Chittum moved to accept the proposal from MTRCOG. Alderman Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Proposals for DSL internet service were discussed. Alderman Chittum moved to obtain DSL internet service through Century Tel, switch the long distance service to Century Tel and have the Century Tel account specialist to review the telephone system to assess possible improvements and cost savings. Aldermen Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

The proposal from The Web Depot was discussed. Alderman Chittum moved to accept the proposal from The Web Depot. Alderman Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Under new business, Kenny Hoffman was not ready to address the Board at this time.

City Clerk Bowman requested approval to seek bids for gasoline, gravel, mowing the City Cemetery, mowing, baling and removal of the hay at the City Lake, mechanical and service labor. Alderman Chittum moved to approve the request with the addition of the bids for mowing and abatement of nuisances on private properties. Alderman Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Maplewood Cemetery had requested the use of the backhoe and the donation of two scoops of base rock to install a hydrant. Discussion followed regarding the responsibility for the meter. Alderman Chittum moved to grant the request for the use of the backhoe and operator and the donation of two scoops of base rock. Alderman Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Alderman Chittum moved to set the water rate for Maplewood Cemetery at cost for the water only, with no meter charge. Alderman Weber seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried. City Clerk Bowman is to send a letter to the Maplewood Cemetery Board outlining the decisions.

John Timmons was next on the agenda. Mr. Timmons stated that he would no longer need water and sewer service at the location on 1<sup>st</sup> Street as they had decided to demolish the trailer rather than move it. Mr. Timmons then stated that he felt that the City was not charging adequate utility deposits as he now had to sue several former tenants for unpaid utility bills. Alderman Chittum moved to have City Clerk Bowman research utility deposits in surrounding towns and report back at the March meeting. Alderman Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Mr. Timmons then requested a zoning change for the Collins property next to Clarence Rural Housing for an assisted living facility. Mr. Timmons was then informed that he must follow the procedure by going through the Planning and Zoning Commission.

Alderman Chittum had requested information of the possibility of a used tire drive. City Clerk Bowman stated that she had contacted DNR and been informed that funds were available to assist with one, but that it would have to be sponsored by a not-for-profit organization. Bill Hall stated that he would inquire into the possibility of CYMO's sponsoring the event.

City Superintendent Pantaleo presented his report on activities of the City crews over the past month. Alderman Turner commended the City crews for the job well done plowing the City streets at the last snow.

Police Chief Quinley reported on his activities of the last month. Discussion was held regarding needed repairs to the headlights and back main seal on the motor of the police car. Since money was budgeted for repairs to the police car, it was decided to proceed with the needed repairs.

City Clerk / Economic Development Director Bowman reported on the progress with Premium Ag and the prison facility. City Clerk Bowman also presented the registration forms for the MoCCFOA New Clerk Institute and Spring Institute to be held March 13 - 16, 2006 at the Lodge of Four Seasons Hotel in Lake Ozark, Missouri. Alderman Chittum moved to set the March meeting for March 6, 2006 to allow City Clerk Bowman to attend the meetings. Alderman Turner seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Emergency Management Director Nelda Stine reported the latest NIMS class. Discussion was held regarding the certification of all personnel.

Fire Chief Hall presented the fire call out forms for December and January. Chief Hall reported the Paul Langhammer had resigned and the Willie Hendricks was a new fireman.

Alderman Turner moved to begin having two meetings a month for the next few months as projects progressed with the sewer project and Premium Ag. The motion died for a lack of a second.

Alderman Chittum reported that at the Planning & Zoning Commission meeting held January 30, 2006, it was voted to rezone the Glahn Addition to Industrial for Premium Ag and to rezone a section from 1<sup>st</sup> Street east to Macon Street and from the railroad tracks north to North Pole Avenue to R-3. This action would be pending the successful equity drive for Premium Ag. Property owners will be contacted and a Public Hearing will be held once this news has been received.

Alderman Chittum also reported that the P&Z Commission recommended the appointment of Larry Roberts and John Dennis to fill vacancies on the P&Z Commission. Alderman Chittum moved to approve the recommendation of the Planning & Zoning Commission. Alderman Weber seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

Mayor Watson reported that a citizen had requested the addition of a street light on Beech Street in the block west of East Street. It was decided to have City Clerk Bowman investigate the cost to install an additional street light and to have Police Chief Quinley survey the City streets to see where changes should be made in lighting.

Bill Hall stated that he wished to receive a variance to place a mobile home back on his lot on 1<sup>st</sup> Street. He was instructed to begin the process with Building Inspector Walker and the Planning & Zoning Commission.

Alderman Chittum moved to adjourn. Alderman Weber seconded the motion. Aldermen Weber, Turner and Chittum voted aye. No nay votes. Motion carried.

The meeting adjourned at 10:35 pm.

Respectfully submitted,

Cindy Bowman,  
City Clerk